

THE STATE OF TEXAS
COUNTY OF HUTCHINSON

On this 23rd day of September 2024, A.D., the Commissioners Court met in a Regular Session with the following members present to wit:

Cindy Irwin	County Judge
Gary Alexander	Commissioner Precinct #1
Dwight Kirksey	Commissioner Precinct #2 - ABSENT
Ben Bentley	Commissioner Precinct #3
Chris Prock	Commissioner Precinct #4
Kelly Ratliff	County Clerk & Ex-Officio Clerk of Commissioners Court

AGENDA

CALL TO ORDER FOR REGULAR MEETING, PLEDGE OF ALLEGIANCE AND INVOCATION

Judge Irwin called the meeting to order at 9:34 a.m. Chris Prock led the pledge and prayer.

PUBLIC COMMENT; 5 MINUTES PER PERSON (WITH SIGNED PARTICIPATION FORM)

None at this time.

CONSENT AGENDA

CONSIDER AND/OR APPROVE MINUTES FROM PREVIOUS COMMISSIONERS' COURT MEETING

CONSIDER AND/OR APPROVE COUNTY AUDITOR'S TABULATED REPORT TO COMMISSIONERS COURT PURSUANT TO LOCAL GOVERNMENT CODE 114.024

CONSIDER AND/OR APPROVE PAYMENT OF BILLS

CONSIDER AND/OR APPROVE PAYROLL

CONSIDER AND/OR APPROVE DISPOSAL OF OBSOLETE OFFICE EQUIPMENT AS REQUESTED BY DEPARTMENTS

ACCEPT CERTIFICATES OF COMPLETION FROM ELECTED OR APPOINTED OFFICIALS

CONSIDER AND/OR APPROVE REPORTS FROM ELECTED/APPOINTED OFFICIALS REQUIRED BY STATE LGC 114.044

Ben Bentley made a motion to approve Consent Agenda Items, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Reports have been made part of the minutes.

REGULAR AGENDA

CONSIDER AND/OR APPROVE 2025 TERM OF COURT

Chris Prock made a motion to approve the 2025 Term of Court with updated Commissioner Court date from Oct 13, 2025, to October 14, 2025, due to the approved Columbus Day Holiday, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Order has been made part of the minutes.

CONSIDER AND/OR APPROVE HOLIDAY SCHEDULE FOR 2025

Discussion was had on an added holiday: Columbus Day and to move the Easter day off to the Monday after Easter instead of the Thursday before Easter. Discussed capping the number of holidays. Gary Alexander made a motion to approve the schedule without adding the Columbus Day holiday, motion died for lack of second. After continued discussion, Ben Bentley made a motion to approve the schedule as presented including Columbus Day capping holidays at 12, seconded by Chris Prock. All voted aye and the motion carried unanimously. Holidays have been made part of the minutes.

CONSIDER AND/OR APPROVE THE RESIGNATION OF CLAY RENICK MUSEUM DIRECTOR EFFECTIVE DECEMBER 31, 2024

Chris Prock made a motion to approve the above stated agenda item, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Letter given to the Commissioners Court by Clay Renick has been made part of the minutes.

CONSIDER AND/OR APPROVE PANHANDLE AUTO BURGLARY THEFT UNIT CONTRACT

Ben Bentley made a motion to approve the above stated agenda item, seconded by Chris Prock. All voted aye and the motion carried unanimously. Contract has been made part of the minutes.

CONSIDER AND/OR APPROVE CHANGES TO HUTCHINSON COUNTY POLICIES

Telephones/Cell Phone (Personnel Policy, Pg 49). The policy was updated to say Hutchinson County may provide cell phone allowances. The officials/employees receiving the cell phone allowance must furnish a copy of their cell phone bill during the budget process to receive the allowance. Chris Prock made a motion to approve the policy change, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Policy change has been made part of the minutes.

CONSIDER AND/OR APPROVE CELL PHONE ALLOWANCE FOR SHERIFF DEPARTMENT CAPTAINS

Chris Prock made a motion to approve the captain that was compliant with the policy of presenting the bill, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Authorization and bill have been made part of the minutes.

CONSIDER AND/OR APPROVE THE APPOINTMENT OF TWO MEMBERS TO THE TAX INCREMENT REINVESTMENT ZONE (TIRZ) BOARD

Judge Irwin presented the need to appoint two members to the TIRZ Board. It was suggested that Commissioner Chris Prock, who is on the Board, be reappointed as he has a business within the zone. The zone is an area that Borger saw as an area to build up and improve and it includes Main Street. Taxing entities within the zone are the school district within the zone, city, county and some citizens that own property within the zone. Ben Bentley made a motion to reappoint Chris Prock to the TIRZ Board, seconded by Gary Alexander. Voting in favor: Ben Bentley, Gary Alexander and Judge Irwin. Abstained: Chris Prock. Motion carried. If anyone has any suggestions on the second member to appoint to the TIRZ Board email Judge Irwin.

CONSIDER AND/OR APPROVE PURPLE WAVE AGREEMENT

Ben Bentley made a motion to approve the above stated agenda item, seconded by Chris Prock. All voted aye and the motion carried unanimously. Agreement has been made part of the minutes.

CONSIDER AND/OR APPROVE AXON CONTRACT FOR CONSTABLE PCT. 2

Judge Irwin presented the contracts that were emailed out to everyone and Craig Jones, County Attorney approved the contract. Constable Hartranft was approved for 1 body cam, in car camera, storage and taser on a standalone plan in a previous Budget Workshop discussion due to cost. The email from Constable Hartranft today is for 2 body cams, in car camera, storage and taser that is

within her budget as she received some savings from Axon for 2 body cams. Chris Prock made a motion to approve the contracts with Axon as presented, seconded by Ben Bentley. Voting in favor: Chris Prock and Ben Bentley. Opposed: Judge Irwin and Gary Alexander. Motion did not carry. Continued discussion was had that the court had approved only 1 body cam and she went ahead and got a quote for 2 but the 2 body cams, in car camera, storage and taser are quoted within her now approved budget. Revote: Chris Prock made a motion to approve the contracts with Axon as presented, seconded Ben Bentley. Voting in favor: Chris Prock, Ben Bentley and Judge Irwin. Opposed: Gary Alexander. Motion carried. Contracts have been made part of the minutes.

REVIEW SALARY ORDERS FOR COURT ADMINISTRATOR, BAILIFF, AND COURT REPORTER FOR 84TH DISTRICT COURT

CONSIDER AND/OR APPROVE RENEWAL OF RADIO MANAGEMENT LICENSE

Jerry Langwell, EMC/County Fire Marshall presented the service agreement. Craig Jones, County Attorney has approved the renewal. Gary Alexander made a motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Agreement has been made part of the minutes.

CONSIDER AND/OR APPROVE APPLICATION FOR HAZARD MITIGATION GRANT

Jerry Langwell, EMC/County Fire Marshall presented an open Hazard Mitigation Grant we are eligible for due to filing our Hazard Mitigation Plan prior to the wildfires. Due to the wildfires in our area, we are put higher on the list for the grant. Hutchinson County could benefit with a project for a generator for the Borger Annex, weather alert radio project for more radios for the public and covered parking for government buildings. A generator for the Borger Annex would probably score the highest. Kelly Ratliff, County Clerk suggested the possibility of generators for election polling locations in the event of power outages due to nature disaster. Gary Alexander made a motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously.

CONSIDER AND/OR APPROVE ANY ARP GRANT PROJECTS

Lesha Krieg, Auditor suggested listing out projects for the remaining ARP Funds. The Commissioners have discussed blinds at the Courthouse, paving the Courthouse parking lot and Stinnett Annex, painting the Borger Library and updating electrical at the Stinnett Annex. Some of these projects have been approved. These funds must be encumbered before the end of the calendar year for facility upgrades, repairs and maintenance. Auditor will need signed contracts and PO's showing as such. ARP Funds Summary has been made part of the minutes.

CONSIDER AND/OR APPROVE ANY ACTION NECESSARY FROM FEBRUARY/MARCH WILDFIRES

Jerry Langwell, EMC/County Fire Marshall reported the concrete removal project is still pending with TCEQ. There is an entity looking at funding the concrete project he mentioned Commissioner Kirksey was working on that.

CONSIDER AND/OR APPROVE BURN BAN OR RESCIND BURN BAN

Jerry Langwell, EMC/County Fire Marshall, reported that the drought index is 424. No action taken at this time.

CONSIDER AND/OR APPROVE REQUESTS FOR USE OF CLUBROOMS AT BORGER LIBRARY OR FRITCH

Chris Prock presented the calendar for the Borger Library Clubroom through November 23, 2024. Chris Prock made a motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously.

CONSIDER AND/OR APPROVE LINE ITEM CHANGES, TRANSFERS, AND/OR BUDGET AMENDMENTS

Ben Bentley made a motion to approve the above stated agenda item, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Order has been made part of the minutes.

CONSIDER AND/OR APPROVE ADVERTISING, OPENING, ACCEPTING OR AWARDING BIDS

Proposals came in for the window coverings at the Courthouse. There were 2 options discussed: solar screen shades and faux wood blinds. Commercial Blinds bid on the shades at \$59,950.00 with 3% light coming through, if offices want less light coming through the price would increase with 1%, 3% is most common. Color of shades can be picked and should be uniform throughout the courthouse. Borger PD, Borger High School and the Dome use these shades. After discussion of proposals Ben Bentley made a motion to accept the bid for solar screen shades with Commercial Blinds for \$59,950.00, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Bids have been made part of the minutes.

Proposals came in for work at the Annex. Discussion was had on the bids. Anthony's Floor Care bid included flooring, texture & paint, Fernando Celaya bid only included texture & paint, Witt Flooring Center only included flooring and A&C gave 2 separate bids for flooring and another for texture & paint. The Request for Proposal stated please provide proposal including but not limited to: Update flooring in Annex hallways, Update flooring in County Attorney's office & Juvenile meeting room with premium carpet and texture and paint Annex hallways. Anthony's Floor Care included all requested work for \$72,926.00 and A&C Flooring Care LLC included all requested work in 2 quotes totaling \$107,719.40. Fernando Celaya bid was only for texture and paint. Witt Flooring Center bid was 3 bids only for different types of flooring. Discussed the possibility of going with the Fernando Celaya bid for texture and paint and then Witt Flooring for floors which came in roughly \$18,000.00 below the lower all-inclusive bid from Anthony's Floor Care. Fernando Celaya is a one-man crew and Anthony's Floor Care has a large crew and his bid was all inclusive although more expensive the job would probably be done timelier. Commissioner Alexander did not believe Witt Flooring came out and looked at the job with possibility of additional leveling, preparing subfloor and tear out costs. Gary Alexander made the motion to have Anthony's Floor Care complete the job for \$72,926.00 for the whole job, seconded by Judge Irwin. Discussion on motion: Lesha Krieg, Auditor suggested throw these proposals out and go back out for bid making it more detailed with specifications for the entire project or make it 2 separate bids one for paint and texture and one for flooring for the 1 project. It was also discussed that Fernando Celaya and Witt Flooring Center proposals should have been thrown out due to not bidding the entire job as requested in the request for proposal. Anthony's Floor Care and A&C Flooring Care LLC sent proposals including what was requested. After discussion, Voting in favor: Gary Alexander and Judge Irwin. Opposed: Chris Prock and Ben Bentley. Motion did not carry. After further discussion Ben Bentley made a motion to go out for proposal again, proposals submitted may be all inclusive or for only a certain type of work. All flooring submissions must itemize the type of flooring proposed. All inclusive submissions must break down amounts for flooring and amounts for paint/texture, seconded by Chris Prock. Voting in favor: Ben Bentley, Chris Prock and Judge Irwin. Opposed: Gary Alexander. Bids have been made part of the minutes.

CONSIDER AND/OR APPROVE DONATIONS TO HUTCHINSON COUNTY

None at this time.

DISCUSSION OF COUNTY JUDGES' AND COMMISSIONERS' PRECINCTS DAILY OPERATIONS

Judge Irwin wanted to congratulate Nancy Criswell and her staff for the 2025 Accreditation for the Library.

Chris Prock, Commissioner Pct. 4 reported they are texturing the wall at the Borger Library. Future work will be the wall cracks etc. Library Book Sale is coming up the 3rd week in October.

Ben Bentley, Commissioner Pct. 3 reported work is being done on the roof at the Stinnett Annex. The Ad for Bids are in the paper for the paving of the parking lot at the Courthouse and Stinnett Annex.

Jerry Langwell, EMC reported the approved Panic Buttons will begin to be installed in the next couple of weeks.

Gary Alexander, Commissioner Pct. 1 reported the Tag Office project in Borger is almost completed. The manufactured home at the airport is in the process of getting the utilities hooked up. BOOMTOBER Car Show and Air Fly In takes place October 12th, 2024.

CONSIDER AND/OR APPROVE SALE OF STRUCK OFF TAX PROPERTIES AND TAX DEEDS

None at this time.

CONSIDER AND/OR APPROVE MOTION TO ADJOURN

Gary Alexander made the motion to approve the above stated agenda item, seconded by Chris Prock. All voted aye and the motion carried unanimously. Adjourn 11:49 a.m.




CINDY IRWIN – COUNTY JUDGE

ATTEST:


KELLY RATLIFF – COUNTY CLERK

