

THE STATE OF TEXAS
COUNTY OF HUTCHINSON

On this 27th day of May 2025, A.D., the Commissioners Court met in a Regular Session with the following members present to wit:

Cindy Irwin	County Judge
Gary Alexander	Commissioner Precinct #1
Dwight Kirksey	Commissioner Precinct #2
Ben Bentley	Commissioner Precinct #3
Chris Prock	Commissioner Precinct #4
Kelly Ratliff	County Clerk & Ex-Officio Clerk of Commissioners Court

AGENDA

CALL TO ORDER FOR REGULAR MEETING, PLEDGE OF ALLEGIANCE AND INVOCATION

Judge Irwin called the meeting to order at 9:30 a.m. Chris Prock led the pledge and prayer.

PUBLIC COMMENT; 5 MINUTES PER PERSON (WITH SIGNED PARTICIPATION FORM)

None at this time.

CONSENT AGENDA

CONSIDER AND/OR APPROVE MINUTES FROM PREVIOUS COMMISSIONERS' COURT MEETING

CONSIDER AND/OR APPROVE COUNTY AUDITOR'S TABULATED REPORT TO COMMISSIONERS COURT PURSUANT TO LOCAL GOVERNMENT CODE 114.024

CONSIDER AND/OR APPROVE PAYMENT OF BILLS

CONSIDER AND/OR APPROVE PAYROLL

CONSIDER AND/OR APPROVE DISPOSAL OF OBSOLETE OFFICE EQUIPMENT AS REQUESTED BY DEPARTMENTS

ACCEPT CERTIFICATES OF COMPLETION FROM ELECTED OR APPOINTED OFFICIALS

CONSIDER AND/OR APPROVE REPORTS FROM ELECTED/APPOINTED OFFICIALS REQUIRED BY STATE LGC 114.044

Ben Bentley made a motion to approve Consent Agenda Items, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Reports have been made part of the minutes.

REGULAR AGENDA

CONSIDER AND/OR APPROVE THE ACCEPTANCE OF THE MONTHLY AUDITOR'S REPORT FOR THE MONTH ENDING APRIL 30, 2025

Dwight Kirksey made a motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Report has been made part of the minutes.

CONSIDER AND/OR APPROVE COUNTY CLERK RECORDS MANAGEMENT ARCHIVE PROJECT WITH TERRALOGIC DOCUMENT SYSTEMS AND AVENU TO SCAN, INDEX AND UPLOAD REAL PROPERTY RECORDS INTO OUR PUBLIC PORTAL

Chris Prock made a motion to approve the above stated agenda item, seconded by Dwight Kirksey. All voted aye and the motion carried unanimously. Proposals and Agreements have been made part of the minutes.

CONSIDER AND/OR APPROVE THE ISSUANCE OF A CITI CREDIT CARD TO IT DIRECTOR, RICHARD HEIN

Lesha Krieg, Auditor, presented this request. She is going to cancel the Information Technology Department credit card as it is linked to previous IT Director and reissue one to Richard Hein current IT Director with a limit of \$1,500.00. If there is a need for additional funds, she can put in for a temporary credit limit increase. When issuing cards to an individual they can be cancelled if the employee leaves vs Department Cards presenting a linking issue. It was discussed pulling the Department Cards that are out there and issuing individual cards. It was also discussed if an office does not use their card that often they can check out a credit card from the Auditor to use. Gary Alexander made a motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously.

CONSIDER AND/OR APPROVE ASSIGNING RICHARD HEIN AS INTERMEDIA PHONE SYSTEM ACCOUNT OWNER

Richard Hein, IT Director reported the previous IT Director is still showing as the Intermedia Phone System Account Owner. This needs to be updated to him. Dwight Kirksey made a motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Change of Ownership has been made part of the minutes.

CONSIDER AND/OR APPROVE SUBMITTING A CLAIM TO THE TEXAS ASSOCIATION OF COUNTIES FOR DAMAGE TO THE IT DEPARTMENT'S 2022 CHEVY SILVERADO, VIN #2135

Lesha Krieg, Auditor and Richard Hein, IT Director, presented the claim and quotes. She confirmed the insurance deductible is \$1,000.00. Chris Prock made a motion to approve submitting the claim, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Claim and quotes have been made part of the minutes.

CONSIDER AND/OR APPROVE SUBMITTING A CLAIM TO THE TEXAS ASSOCIATION OF COUNTIES FOR DAMAGE TO THE SHERIFF'S DEPARTMENT'S 2023 DODGE DURANGO, VIN #8795

Sheriff Langwell presented the claim and quotes. Ben Bentley made a motion to approve submitting the claim, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Claim and quotes have been made part of the minutes.

UPDATE ON ARP GRANT PROJECTS

Commissioner Prock reported they have started work on the exterior of the Borger Library. Looks great so far.

CONSIDER AND/OR APPROVE BURN BAN OR RESCIND BURN BAN

Alan Wells, EMC, reported that the drought index is under 200. No action taken at this time.

CONSIDER AND/OR APPROVE REQUESTS FOR USE OF CLUBROOMS AT BORGER LIBRARY OR FRITCH

Chris Prock submitted a schedule through 9/13/2025 for the Borger Library Clubroom.
Dwight Kirksey had no requests for the Fritch Library Clubroom.
Chris Prock made a motion to approve the above stated agenda item, seconded by Dwight Kirksey.
All voted aye and the motion carried unanimously.

CONSIDER AND/OR APPROVE LINE ITEM CHANGES, TRANSFERS, AND/OR BUDGET AMENDMENTS

Dwight Kirksey made a motion to approve the above stated agenda item, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Order has been made part of the minutes.

CONSIDER AND/OR APPROVE ADVERTISING, OPENING, ACCEPTING OR AWARDING BIDS

Lesha Krieg, Auditor reported the asphalt and aggregate bids will open June 2, 2025

CONSIDER AND/OR APPROVE DONATIONS TO HUTCHINSON COUNTY

None at this time.

DISCUSSION OF COUNTY JUDGES' AND COMMISSIONERS' PRECINCTS DAILY OPERATIONS

Lesha Krieg, Auditor, reported that the insurance appraisers are coming to look at the county buildings June 4, 2025, starting at the Courthouse at 8:30 a.m. Allan Wells, EMC will coordinate this with the appraisers and Commissioners if they want to be present at their precinct buildings.

Commissioner Kirksey reported an influx of nuisance complaints that are more civil matters. The county's Nuisance Complaint Form is for things such as septic and vegetation complaints.

CONSIDER AND/OR APPROVE SALE OF STRUCK OFF TAX PROPERTIES AND TAX DEEDS

None at this time.

EXECUTIVE SESSION – SECTION 551.074 (PERSONNEL MATTERS) SECTION 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES) SECTION 551.087 (ECONOMIC DEVELOPMENT)

Executive Session will not include Section 551.087 (economic development)
Convened into Executive Session at 9:59 a.m.

CONSIDER AND/OR APPROVE ANY ACTION FROM EXECUTIVE SESSION

Reconvened into Regular Session at 10:28 a.m.

Chris Prock made a motion to approve the West Texas A&M Learning Agreement between the college and Richard Hein the IT Director, seconded by Gary Alexander. All voted aye and the motion carried unanimously.

Chris Prock made a motion to approve the addition of an intern in the IT department with 10 hours a week starting 6/2/2025 ending 8/4/2025 at a rate of pay of \$10.00 per hour for the internship term, seconded by Gary Alexander. All voted aye and the motion carried unanimously.

CONSIDER AND/OR APPROVE MOTION TO ADJOURN

Gary Alexander made the motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Adjourn 10:32 a.m.




CINDY IRWIN – COUNTY JUDGE

ATTEST:


KELLY RATLIFF – COUNTY CLERK