

THE STATE OF TEXAS
COUNTY OF HUTCHINSON

On this 28th day of May 2024, A.D., the Commissioners Court met in a Regular Session with the following members present to wit:

Cindy Irwin	County Judge
Gary Alexander	Commissioner Precinct #1
Dwight Kirksey	Commissioner Precinct #2 - ABSENT
Ben Bentley	Commissioner Precinct #3
Chris Prock	Commissioner Precinct #4
Kelly Ratliff	County Clerk & Ex-Officio Clerk of Commissioners Court

AGENDA

CALL TO ORDER FOR REGULAR MEETING, PLEDGE OF ALLEGIANCE AND INVOCATION

Judge Irwin called the meeting to order at 9:30 a.m. Ben Bentley led the pledge and prayer.

PUBLIC COMMENT; 5 MINUTES PER PERSON (WITH SIGNED PARTICIPATION FORM)

None at this time.

CONSENT AGENDA

CONSIDER AND/OR APPROVE MINUTES FROM PREVIOUS COMMISSIONERS' COURT MEETING

No corrections or additions to the Regular Meeting on May 13, 2024.

CONSIDER AND/OR APPROVE COUNTY AUDITOR'S TABULATED REPORT TO COMMISSIONERS COURT PURSUANT TO LOCAL GOVERNMENT CODE 114.024

CONSIDER AND/OR APPROVE PAYMENT OF BILLS

Bills totaling \$136,174.44 including Doshier, Pickens & Francis, LLC 2024 Audit \$27,400.00; Statewide elevator inspection \$1,000.45.

CONSIDER AND/OR APPROVE PAYROLL

Amy Back, Treasurer presented Personnel Report.

CONSIDER AND/OR APPROVE DISPOSAL OF OBSOLETE OFFICE EQUIPMENT AS REQUESTED BY DEPARTMENTS

Nancy Criswell, Library Director requested disposal of a broken chair from the Fritch Library.

ACCEPT CERTIFICATES OF COMPLETION FROM ELECTED OR APPOINTED OFFICIALS

Craig Jones, County Attorney submitted successful completion of 2023 Elected Conference 11.5hrs, Avoid the Use of Meds in Child Cases 1.5hrs, Rules Vote Forum 1.0hr. Total continuing legal education hours earned during this period were 14hrs, 3.75 of which were ethics hours.

Gary Alexander, Commissioner Pct. 1 submitted successful completion of 4hrs of Administrative Training: County Budgeting with Texas A&M AgriLife.

CONSIDER AND/OR APPROVE REPORTS FROM ELECTED/APPOINTED OFFICIALS REQUIRED BY STATE LGC 114.044

Nancy Criswell, Library Director submitted April 2024 report.

Duane Chisholm, Road Superintendent, submitted written report for 5-13-2024 to 5-27-2024.

Chris Prock made the motion to approve the above stated Consent Agenda items, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Supporting documents on the Consent Agenda items have been made part of the minutes.

REGULAR AGENDA

CONSIDER AND/OR APPROVE ANNUAL FINANCIAL REPORT PREPARED BY DOSHIER, PICKENS & FRANCIS LLC FOR FISCAL YEAR ENDING SEPTEMBER 30, 2023

John Merris with Doshier, Pickens & Francis, LLC presented the Hutchinson County, Texas Annual Financial Report for year ending September 30, 2023. Ben Bentley made the motion to approve the above stated agenda item, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Report has been made part of the minutes.

DISCUSSION OF DENTAL WITH BCBS

Amy Back, Treasurer presented some dental and vision plans from TAC with BCBS. Aflac currently offers dental plans for county employees. If we went with BCBS and the county offered to pay for dental for their employees, it would be Plan II and roughly \$35,400.00 per year or half would be roughly \$17,700.00 per year. We would have to have 50% enrollment of employees in the benefits pool. The vision plan is less and does not require a percentage of participation. The Commissioners would like to get more information on the dental and vision plans to possibly provide for the county employees.

CONSIDER AND/OR APPROVE 2 PIPELINE CROSSING ON COUNTY ROAD 17 AND COUNTY ROAD D

Gary Alexander made the motion to approve the above stated agenda item and to waive the \$1,000.00 fee associated, seconded by Chris Prock. All voted aye and the motion carried unanimously. Agreement has been made part of the minutes.

CONSIDER AND/OR APPROVE INTERLOCAL AGREEMENT WITH THE CITY OF FRITCH

Chris Prock made the motion to approve the above stated agenda item, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Agreement has been made part of the minutes.

CONSIDER AND/OR APPROVE ANY ARP GRANT PROJECTS

Dwight Kirksey; Commissioner Pct. 2/Russell Rhea; IT Supervisor): \$9,923.00 – Needing to improve the quality of current camera system and security for the Fritch Annex. Plus, enhance the protection and access to camera surveillance for both patrons and county employees. This is for moving old cameras from the Airport to the Fritch Annex. Quote through Access Fire & Security Systems. Chris Prock made the motion to approve the installation of cameras by Access Fire & Security Systems, seconded by Ben Bentley. All voted aye and the motion carried unanimously. ARP Project Application has been made part of the minutes.

Ben Bentley; Commissioner Pct. 3: \$88,745.80 – Ranch building purchased by the County has a damaged roof and needs replaced. Quote is from PMR Roofing from TIPS who also replaced the jail and courthouse roof. Ben Bentley made the motion to approve Ranch building roof repair with PMR Roofing, seconded by Gary Alexander. All voted aye and the motion carried unanimously. ARP Project Application has been made part of the minutes.

CONSIDER AND/OR APPROVE ANY ACTION FROM THE FEBRUARY/MARCH WILDFIRES

Judge Irwin spoke to Jerry Langwell and the hauling of the concrete by TxDot to the landfill is not an option now. Mr. Langwell is working with TCEQ on a grant to crush the concrete. Everything other than the concrete will be taken to the Republic Landfill in Canyon starting today.

CONSIDER AND/OR APPROVE BURN BAN OR RESCIND BURN BAN

Commissioner Prock reported that the drought index is 287. No action taken at this time.

CONSIDER AND/OR APPROVE REQUESTS FOR USE OF CLUBROOMS AT BORGER LIBRARY OR FRITCH

Chris Prock had no requests for the Borger Library Clubroom. Commissioner Prock spoke about a situation at the Borger Library Clubroom where alcohol was involved violating the rules and the refundable deposit of \$50.00 did not get returned to the user. He is considering increasing the refundable deposit.

Dwight Kirksey was ABSENT and had no requests for the Fritch Library Clubroom.

CONSIDER AND/OR APPROVE LINE ITEM CHANGES, TRANSFERS, AND/OR BUDGET AMENDMENTS

Ben Bentley made the motion to approve the above stated agenda item, seconded by Gary Alexander. All voted aye and the motion carried unanimously. Order has been made part of the minutes.

CONSIDER AND/OR APPROVE ADVERTISING, OPENING, ACCEPTING OR AWARDING BIDS

Lesha Krieg, Auditor presented some property insurance information. It was suggested that we use a broker such as Upshaw to look for competitive property insurance. Upshaw advised that our deal with TAC could not be matched or reduced. She also presented Hutchinson County 2024 TAC RMP Property Renewal Quotes and Hutchinson County – TAC Claims-Loss Report

Mrs. Krieg also provided information to go out for bids on a manufactured home to be put at the airport as discussed previously. Security is an issue at the airport. She presented request for bid, public notice, etc. It was also discussed that the Airport Manager was compensated in his salary for no house being provided, so potential rent and utilities the manager would have to pay. It was decided to go out for bids for the manufactured home for the airport. Ben Bentley made the motion to go out for bid for a manufactured home for the airport, seconded by Chris Prock. All voted aye and the motion carried unanimously. Request for Bid information has been made part of the minutes.

CONSIDER AND/OR APPROVE DONATIONS TO HUTCHINSON COUNTY

Donation on behalf of The Horticulture Committee of Austin County in partnership with Texas A&M AgriLife Extension Service of Austin County in the amount of \$250.00 to be used for agriculture needs.

The Iowa United Methodist Men made a donation to help in the recovery from the wildfires in the amount of \$300.00.

Gary Alexander made the motion to approve these donations, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Donations have been made part of the minutes.

12.DISCUSSION OF COUNTY JUDGES' AND COMMISSIONERS' PRECINCTS DAILY OPERATIONS

Ben Bentley, Commissioner Pct. 3 reported the chiller at the courthouse is having problems so Trane is scheduled out next week.

Chris Prock, Commissioner Pct. 4 reported they are finalizing the camera project at the Borger Museum and Library and combining the server. They are finding that some of the wiring and such is lacking in technology and needs to be updated, so they are trying to figure out the best way to complete this project.

Judge Irwin reported that Nancy Criswell, Library Director is not here today as she was elected to be President of the Herrington Group, and this is quite an honor for her and Hutchinson County. She also spoke about the TAC Safety Conference held in Borger last week. Hutchinson County got a plaque for being one of the original members of the Risk Management Group with TAC. Judge Irwin was also in Amarillo last week and met with Blake from Senator Ted Cruz's office and was presented with a Congressional Record of Senator Cruz's speech he gave on the Senate Floor about the Texas Wildfires. One was also provided to the Fritch Fire Department. We started the new Commissioner's Court Agenda software CivicPlus. If you have an agenda item, please submit it through the portal and attach supporting documentation. There are some tutorials that can be provided to get you up to speed if needed.

CONSIDER AND/OR APPROVE SALE OF STRUCK OFF TAX PROPERTIES AND TAX DEEDS

None at this time.

CONSIDER AND/OR APPROVE MOTION TO ADJOURN

Gary Alexander made the motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Adjourned at 10:49 a.m.



Cindy Irwin
CINDY IRWIN - COUNTY JUDGE

ATTEST:

Kelly Ratliff
KELLY RATLIFF - COUNTY CLERK