

THE STATE OF TEXAS
COUNTY OF HUTCHINSON

On this 8th day of July 2024, A.D., the Commissioners Court met in a Regular Session with the following members present to wit:

Cindy Irwin	County Judge
Gary Alexander	Commissioner Precinct #1
Dwight Kirksey	Commissioner Precinct #2
Ben Bentley	Commissioner Precinct #3
Chris Prock	Commissioner Precinct #4
Kelly Ratliff	County Clerk & Ex-Officio Clerk of Commissioners Court

AGENDA

CALL TO ORDER FOR REGULAR MEETING, PLEDGE OF ALLEGIANCE AND INVOCATION

Judge Irwin called the meeting to order at 9:30 a.m. Chris Prock led the pledge and prayer.

PUBLIC COMMENT; 5 MINUTES PER PERSON (WITH SIGNED PARTICIPATION FORM)

None at this time.

CONSENT AGENDA

CONSIDER AND/OR APPROVE MINUTES FROM PREVIOUS COMMISSIONERS' COURT MEETING

CONSIDER AND/OR APPROVE COUNTY AUDITOR'S TABULATED REPORT TO COMMISSIONERS COURT PURSUANT TO LOCAL GOVERNMENT CODE 114.024

CONSIDER AND/OR APPROVE PAYMENT OF BILLS

CONSIDER AND/OR APPROVE PAYROLL

CONSIDER AND/OR APPROVE DISPOSAL OF OBSOLETE OFFICE EQUIPMENT AS REQUESTED BY DEPARTMENTS

ACCEPT CERTIFICATES OF COMPLETION FROM ELECTED OR APPOINTED OFFICIALS

CONSIDER AND/OR APPROVE REPORTS FROM ELECTED/APPOINTED OFFICIALS REQUIRED BY STATE LGC 114.044

Dwight Kirksey made a motion to approve the Consent Agenda Items, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Documents have been made part of the minutes.

REGULAR AGENDA

CONSIDER AND/OR APPROVE THE TCDRS PLAN ASSESSMENT FOR PLAN YEAR 2025

Gary Alexander made a motion to approve the above stated agenda item, seconded by Chris Prock. All voted aye and the motion carried unanimously. Plan has been made part of the minutes.

CONSIDER AND/OR APPROVE THE PURCHASE OF AMMUNITION FOR THE SHERIFF'S DEPARTMENT

Captain Hajjar; Sheriff's Office presented a request for ammunition purchase. There is enough in the budget for this purchase. Chris Prock made a motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Invoice #223 has been made part of the minutes.

CONSIDER AND/OR APPROVE ANY ARP GRANT PROJECTS

Jennifer Rhoden/Jeremy Sharp; Adult Probation/Juvenile Probation: \$14,449.00 – Critical incident notification system. A presentation was given by Ralph Price with SecureTech Systems, Inc. showing the WAVE Plus Control System. When the panic button is activated, it directly goes to law enforcement radios as well as email and text features. This is a one time fee no yearly or monthly fee. The only additional fee would be an extended warranty after the first 2 years. The proposal made for the Annex is \$14,449.00 and Countywide is an additional \$44,646.00. Mr. Price will submit CO-OP pricing which will be reduced. The presentation has been made part of the minutes. Commissioner Kirksey requested to go into Executive Session Section 551.076 (deliberations about security devices).

Convened into Executive Session Section 551.076 (deliberation about security devices) at 9:45 a.m.

Reconvened back into Regular Session at 10:10 a.m.

Dwight Kirksey made a motion to table the ARP Request for the Critical incident notification system, seconded by Ben Bentley. All voted aye and the motion carried unanimously.

Deborah Reece; HCH Museum: \$2,634.00 – 6 New Chairs for the Director, Administrator, Registrar, Educator and 2 Volunteers of the Museum. The Commissioners would like the Museum to put this in their budget to purchase the chairs. No action.

Carrie Kimmell; Tax Assessor/Collector: \$15,600.00 – Moving Workstation 1 in the Tax Office at the Borger Annex. Moving the position of the workstation, installing glass along the front of the counter, replacing the flooring due to moving the workstation and replace the ½ door with a full locking door. Ben Bentley made a motion to approve the \$15,600.00 workstation project at the Borger Tax Office, seconded by Gary Alexander. All voted aye and the motion carried unanimously.

CONSIDER AND/OR APPROVE BURN BAN OR RESCIND BURN BAN

Jerry Langwell; EMC reported that the drought index is 220. No action taken at this time.

CONSIDER AND/OR APPROVE ANY ACTION FROM FEBRUARY/MARCH WILDFIRES

Jerry Langwell; EMC reported they have a meeting next week with TCEQ to discuss the concrete from the wildfires.

Commissioner Bentley reported the wildfire supply point for livestock ranch supplies at 407 Industrial Blvd in Borger has successfully been closed and cleaned up.

CONSIDER AND/OR APPROVE REQUESTS FOR USE OF CLUBROOMS AT BORGER LIBRARY OR FRITCH

Chris Prock; Commissioner Pct. 4, had no requests for the Borger Library Clubroom.
Dwight Kirksey; Commissioner Pct. 2, had no requests for the Fritch Library Clubroom.

CONSIDER AND/OR APPROVE LINE ITEM CHANGES, TRANSFERS, AND/OR BUDGET AMENDMENTS

Dwight Kirksey made a motion to approve the above stated agenda item, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Documents have been made part of the minutes.

CONSIDER AND/OR APPROVE ADVERTISING, OPENING, ACCEPTING OR AWARDING BIDS

Lesha Krieg; Auditor reported the Airport Manufactured House bid will be published July 5th and July 12th and she will come up July 19th to open the bids so they can be presented in Commissioner Court on July 20th. Commissioner Kirksey requested to go into Executive Session Section 551.071 (consultation with attorney)

Convened into Executive Session Section 551.071 (consultation with attorney) at 10:29 a.m.

Reconvened into Regular Session at 10:39 a.m. No action taken.

CONSIDER AND/OR APPROVE DONATIONS TO HUTCHINSON COUNTY

None at this time.

DISCUSSION OF COUNTY JUDGES' AND COMMISSIONERS' PRECINCTS DAILY OPERATIONS

Dwight Kirksey; Commissioner Pct. 2 reported about getting quotes for the desk at the Tag Office in Fritch an item to budget for this coming year. This will help with some security concerns for that office as well. He also made a shout out to the Hutchinson County Road and Bridge Department that when he calls, they resolve issues at hand, and he has had compliments.

Chris Prock; Commissioner Pct. 4 reported he is still waiting on quotes for the maintenance project at the Borger Library. Museum project will be discussed during Budget Workshop.

Judge Irwin reported many RFQ's went out for engineers/architectural firms for the Ranch Annex Building project deadline to receive is July 25th.

CONSIDER AND/OR APPROVE SALE OF STRUCK OFF TAX PROPERTIES AND TAX DEEDS

Chris Prock made the motion to approve Timothy Hopkins Tax Deed (R12643) in the amount of \$401.00, seconded by Dwight Kirksey. All voted aye and the motion carried unanimously. The Tax Deed has been made part of the minutes.

BUDGET WORKSHOP

Tammy McBrayer; District Clerk advised that her postage budget line item will increase due to the increase in postage and them sending a lot of Jury Summons, Judgements etc.

Judge Irwin and Lesha Krieg; Auditor discussed scheduling each department to present their budget in Commissioners Court as that worked well last year and everyone agreed. Judge Irwin also mentioned that we don't get certified values until around July 25th and it makes it hard to plug in a lot of the numbers until we get those. She proposed having 2 Special Budget Meetings on July 29th and Aug 5th at 9:30 a.m. for departments to discuss their budget and then we can nail down the budget. Judge Irwin also wanted to discuss potential raises so Lesha and Amy can work on getting those numbers together. After discussion they do not want to do percentage raises but a set dollar amount. Commissioner Kirksey requested the numbers be worked up with \$100, 150 and \$200 raise per employee, all agreed, and she will get started on those numbers.

Commissioner Kirksey mentioned the training and travel budget may need to increase.

Lesha Krieg; Auditor, has added some additional line items to the budget for the Ranch Annex Building for utilities, maintenance, supplies and capital improvements. She based these on the Borger Library and if needed can pull from contingency until we get a years' worth of data to be more accurate.

CONSIDER AND/OR APPROVE MOTION TO ADJOURN

Gary Alexander made the motion to adjourn, seconded by Ben Bentley. All voted aye and the motion carried unanimously. Judge Irwin adjourned the meeting at 10:54 a.m.



ATTEST:


CINDY IRWIN – COUNTY JUDGE


KELLY RATLIFF – COUNTY CLERK